

# Parent and Carer Information



# Meet the staff



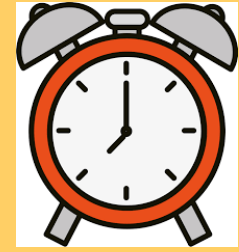
## Back row-

Mrs Honeyman (Teaching Assistant), Mrs Callaghan (Teacher), Mrs Dobson (Teacher), Mrs Robinson (Teacher)

## Front row-

Mrs Plumptre (Teaching Assistant), Miss Bell (Apprentice)

# School times



- Doors open at **08.40/12.25**, 1 member of staff will be on the inside door, 1 member of staff will be on the outside door to welcome your child. The doors will be locked at **8.55/12.40**.
- If you arrive after **8.55/12.40**, please go to the main office. The office staff will bring your child over to us.
- Nursery finishing times are **11.40/15.25**.
- If someone who is unknown to staff is collecting your child please inform staff **as you drop your child off at school**.
- If you would like to give a message please speak to the member of staff outside.

# Snack/Correspondence

- Please give any **letters, snack money** to your child so he/she can put them on the teacher's table as soon as they go inside.

# Attendance

Our attendance policy can be found on our school website.

- All our children have already experienced some disruption to their learning; **regular attendance** has never been more important.
- The school may ask for evidence of medical appointments or illness. For example, **a medical appointment letter may be requested.**
- All absences are reported to the Local Authority; frequent absences or lateness may result in the Local Authority issuing a Warning Notice or a fine.
- **Holidays cannot be authorised in term time except for some specific and limited circumstances.** Request Forms are available from the school office.
- Please inform school by letter, telephone call or email of any absences your child has.
- Please inform the school office of any absence, by phone before **9:30am.**
- If you require any further information regarding attendance, please ask to speak to Mrs Metcalf or Miss Lawrence via the school office.

Attendance expectations at  
Ironstone Academy  
Every day counts!

100%-99%	Outstanding
98%-97%	Good
96%-95%	Satisfactory
94%-91%	Inadequate
90%-86%	Cause for concern.
85% and below	Serious concern



# Keeping you informed

We use several ways to keep in touch:-

Facebook, Twitter, Marvellous ME, Seesaw, School website, ParentPay & year group emails.



# First Aid

If your child has a **minor accident** he/she will be given a note to bring home. If a more **serious** injury has been sustained you will be informed by telephone.

# Medical

Please ensure that school is made aware of any medical conditions your child may have.

**Asthma:** Inhalers must be in date and school must have an asthma plan. Guidance says that inhalers must also have a spacer.

**Illness:** Public Health England advise that a child must have 48 hours of wellness before returning to school following sickness and diarrhoea; therefore, school follow this advice.

**Head lice:** you will be informed by phone to collect your child for treatment.

**Medicines in school:** School are permitted to administer prescribed medication providing parents have completed the relevant medicine form and have the agreement of Mr Faulkner/Mrs Pentney. The forms are available from the School Office.

**Care plans:** These are completed if your child has a severe medical condition.

## Parent Pay (an online payment service)

We are pleased to announce that we accept payments online for items such as dinner money, school visits, uniform & Sunshine Club. Using a secure website called ParentPay you are able to pay online using your credit or debit card. ParentPay is our preferred method of making payments to school.

### How does ParentPay help our school?

- reduces the administrative time spent on banking procedures
- keeps accurate records of payments made to every service for every student  
payments do not bounce
- reduces paper 'waste'
- allows for easy and quick refunds to be made back to the payment card
- improves communication between the school and parents concerning payments
- offers a more efficient payment collection process, reducing the amount of money held on school premises
- helps us improve school-home communication with its integrated email/SMS messaging centre

### How do I get started?

We will send you an activation letter containing your activation username & password once your child has started school to enable you to setup your ParentPay account. During the activation process you will be guided through changing your username & password to something more memorable. If you have more than one child at a ParentPay school/s you can also add children to a single account providing one login for all children at ParentPay schools.



# Marvellous Me!

Marvellous Me

The easiest, quickest, most exciting and most effective way to:

- ✓ Give parents regular and positive feedback
- ✓ Get parents engaged
- ✓ Message and remind parents from the classroom
- ✓ Praise hard work and good behaviours

## Marvellous Me Teacher APP

- ✓ Tablet and desktop
- ✓ Anytime Anywhere
- ✓ Post activities
- ✓ Award badges
- ✓ Send messages
- ✓ Takes minutes



## Marvellous Me Parent APP

- ✓ Smartphone, tablet and desktop
- ✓ Parents are always 'active'
- ✓ Makes parent smile! Every time.
- ✓ Supercharges conversations about school.
- ✓ Parents are up to date.
- ✓ Parents and family members are engaged, supportive and appreciative.



Seesaw connects pupils, teachers and families so that learning can happen anywhere. Activities are all in one place easily accessible for families, and nothing is shared without teacher approval.

Check Seesaw regularly for activities which support your child's learning.

Get logged in:

**STEP 1:** Go to [www.app.seesaw.me](http://www.app.seesaw.me) or Download the Seesaw Class App for Your Child

**STEP 2:** Click 'I'm a Student'

Log in as directed by your student's teacher or school:

✓ Your child may log in with a Home Learning Text or QR Code

# Year Group Email



Our Year group email is:

[rnpfs1@normanby.org.uk](mailto:rnpfs1@normanby.org.uk)

For any urgent enquiries please contact the school office directly. For any other matters that cannot be resolved with your child's class teacher please contact our Head of School.

# Early Years

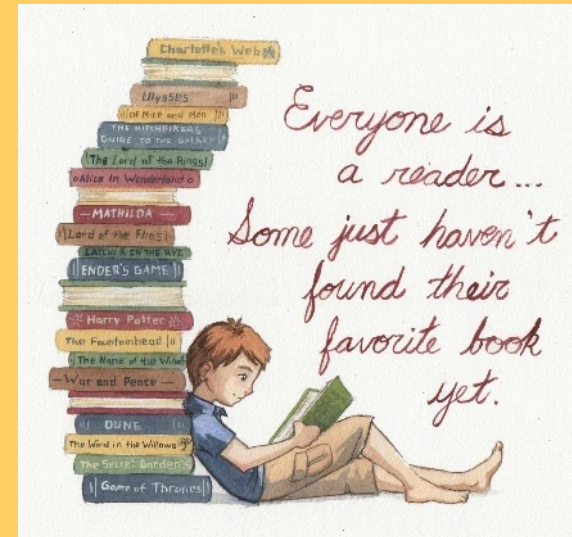
The Early Years Foundation Stage (EYFS) curriculum has 7 areas of learning.

<u>Areas of learning</u>	
Personal, Social & Emotional	Understanding the world
Communication & Language	Expressive Arts & Design
Literacy	Physical Development
Mathematics	

Assessments will be made by carrying out observations and by talking to your child. We also value your views, therefore we will be sending out termly questionnaires for you to complete.



# Reading



- Your child will bring home a reading book on a **Monday & on a Friday**. If your child is **not bringing** a book home please inform a member of staff.
- A 'Home School book' will be sent to soon after your child starts school. Record in this book each time you and your child read.
- For every **30 reads** your child will receive a small prize.
- If you would like your child to join our **Book Club**, please see a member of staff.



# Letters & Sounds

Our school are transitioning to a scheme of work called 'little wandle' for teaching phonics.  
(this is a revised format of Letters & Sounds)

We look at :-

Exploring sounds, such as environmental, instrument, body & voice sounds

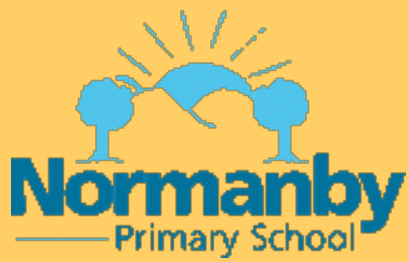
Rhythm, rhyme and alliteration

Blending and segmenting words orally

## Writing

We encourage your child to do lots of mark making in FS1. We will be encouraging your child to hold writing implements between the thumb and 2 fingers and to recognise the first letter in their name .





# PSHE

(Personal, Social and Health Education)



Relationships and health education (RHE) became compulsory in September 2020. However, at Normanby Primary School, we've already been delivering this for many years as part of our PSHE curriculum.

Teaching in this area of the curriculum includes work on health and hygiene and (age appropriate) drug education and relationships & sex education (RSE).

Again this year, there will be an emphasis on resilience and mental health and well-being.

Our Learning Journey and policies are available on the school website. We have also created some leaflets to outline the different strands of the curriculum, which will be sent home shortly.



# Rules & Rewards



Our school has high expectations for pupil's behaviour. Our three main whole school rules that the children created are:

- Be safe
- Be respectful
- Be Ready

Each year group has different day-to-day ways of rewarding the children for positive behaviours. Alongside this, we have 'Reach for the Stars' in each classroom across school, which is a reward system to praise and celebrate children who go 'beyond the expected' and work hard towards our STAR values. Once all children in the class have their star on the class chart, the whole class receive a reward of their choice!

We will continue to use Silver and Gold stars to celebrate exceptional behaviour at the end of each term.

We will also be celebrating work and positive behaviour on Marvellous Me so please check this regularly.

# School Rewards

**Reading Rewards:** Home/School book prizes given when have 30 reads/comments/pieces of homework are recorded inside Home/School book.

**Stars:** Silver and gold stars are awarded to individual children termly.

**Postcards:** A surprise posted to your home! Given to selected children for a variety of reasons.

**End of year awards:** A small selection of awards for different areas of learning.

**Stickers & certificates:** Given as instant praise.

# GDPR

*General Data Protection Regulations*

Information regarding how your data is used and stored can be found on our school website:

<https://normanby.ironstoneacademy.org.uk/general-data-protection-regulations/>

Privacy notices are issued via ParentPay and your personal data can be updated using the SIMS lite App. Further information can be obtained from the school office.