

Child's Home Details

- Surname
- Forename
- Middle Name
- Chosen Name
- Gender* Male Female
*Please indicate by ticking the appropriate box
- Date of Birth /
- Home Address

Post Code
- Home Telephone Number
- Name of main parental/ carer contact
- Contact Number (Mobile & Work)
Mobile
Work
e-mail
- Name of second parental/ carer contact
- Contact Number (Mobile & Work)
Mobile
Work
e-mail
- Does your child live with: -
Mum/ Dad/ Both/ Other *(Please give details)*

- Position in family Names and Dates of Birth of
E.g. oldest, youngest, Brothers/Sisters

Contacts

Please provide school with 2 (Two) alternative contacts should we be unable to reach you in the event of an emergency.

First Contact: -

1. Title (Mr/Mrs/Dr etc)

2. Surname

3. Forename

4. Gender

Male

Female

5. Address

Post Code _____

6. Telephone

Home _____
Mobile _____
Work _____

7. Relationship to child
(Grandparent/Auntie etc)

Second Contact: -

1. Title (Mr/Mrs/Dr etc)

2. Surname

3. Forename

4. Gender

Male

Female

5. Address

Post Code _____

6. Telephone

Home _____
Mobile _____
Work _____

7. Relationship to child

Religion: -

Please indicate your child's religion:

Buddhist Christian Hindu Jewish
Muslim No Religion Other Religion Refused
Sikh

Ethnic Data: -

*Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history. **Ethnic background is not the same on nationality or country of birth.***

“Schools and Local Authorities are required to collect and record data on pupils' ethnic background - both for local purposes and to supply data to the Department. The data enables the careers and experiences of children from different backgrounds to be monitored.” (DfE 2011)

Please study the list below and tick **ONE** box only to indicate the ethnic background of your child.

Any Other (AO) Asian background AO Black background
AO Ethnic Group AO Mixed background AO White background
Bangladeshi Black African Black Caribbean Chinese
Gypsy/Roma Indian Pakistani Refused
Traveller of Irish Heritage White British White Irish
White & Asian White & Black African White & Black Caribbean

(Any information you provide will be used solely to compile statistics on the school careers and experiences of pupils from different ethnic backgrounds, to help ensure that all pupils have the opportunity to fulfil their potential. These statistics will not allow individual pupils to be identified. From time to time the information will be passed on to the Local Authority and the Department for Education (DfE) to contribute to local and national statistics. The information will also be passed on to future schools, to save it having to be asked for again).

Asthma

Dear Head teacher

I am writing to inform you that (Name of child in full) has asthma. I understand that you require information on my child's asthma to help you to identify the areas and the activities in school which may give rise to an asthmatic attack and also details of the required medication.

The information, which you require, is as follows: -

1. The triggers of an asthmatic attack are;

2. * (a) the asthma medication which has been prescribed by my child's doctor will be administered by me before and after the school day and the medication is not required to be given to my child during the school day.

*(b) my child is able to take responsibility for the self administration of his/her asthma medication and is able to carry his/her asthma inhaler during the school day.

*(c) my child is not able to self-administer the contents of the reliever inhaler whilst he/she is at school which has been prescribed by his/her doctor. I am writing to ask if staff of Normanby Primary School will assist my child when he/she requires the use of the asthma inhaler and medication. Details of the inhaler and/or medication are as follows: -

Name of inhaler and medication dosage: _____
Method of administering the medication _____
Times of the school day when the medication is to be administered (If on a regular basis) _____

(Please delete if not applicable)

3. The medication and if required devices to assist its administration will be delivered personally by me to school and labelled with my child's name and amount of dosage required. I understand I must check on a regular basis that medication is in date, replace lost items promptly and on occasion provide replacements if required

Signed
(Parent/Guardian)

Date

Summary Code of Conduct and Home School Agreement

This Agreement should be read in conjunction with our School Prospectus and does not replace our Policies

For children to achieve success at school it is important that parents, children and the school are able to work together, each party having an equally significant part to play in the partnership.

In order that this partnership can work effectively, each party must be supportive of the other and committed to working in the best interest of all concerned.

Normanby Primary School will endeavour to: -

- Provide a caring, well-ordered and stimulating environment.
- Offer a broad and balanced curriculum to pupils of all abilities.
- Achieve high standards of work through encouraging all pupils to do their best at all times, feel proud of their achievements and enjoy being a valued member of the school.
- Encourage the children to behave appropriately at all times.
- Keep you informed about general school matters and about your child's progress, attitude and behaviour in particular.
- Be open and welcoming at all times and offer a variety of opportunities for you to become involved in the school community.

Parents will endeavour to:

- Assure regular attendance, punctuality and appropriate dress.
- Notify the school if, for any reason, my child cannot attend.
- Help my child to take an interest in his/her work and sustain effort and achievement.
- Let school know about any matters which may be affecting my child at school.
- Support and encourage my child with homework and other opportunities for home-learning.
- Encourage my child to follow the school's Rights and Responsibilities structure.

Signatures:

Carl Faulkner Head teacher

Parent/Guardian

eLearning and Media Consent Forms

The Learning Platform

Following government expectations Normanby Primary School has been developing an online “classroom” that parents and children will be able to access both at school and at home. The online space is password protected and cannot be accessed by anyone that the school has not sanctioned. The provider of the platform meets stringent national requirements for safety and security.

The online Learning Platform will allow teachers to store homework, spelling, post notices, create useful educational web links and celebrate children’s learning and much more. Its use will develop over time. The Platform also offers an opportunity for the children to learn about using the Internet safely in a “walled garden” environment. They will have an email facility for instance that only allows emails to be sent to other children in school (and is filtered for added security). Children are expected not to use their school email address to access social networking sites and other sites for personal use.

We would expect that children’s behaviour online should reflect the high standards of behaviour we expect in the real world. Any form of bullying, inappropriate material or offensive comments will be dealt with by the Head teacher and may result in removal of access rights. Children will also be expected to report any bullying or inappropriate words/picture/material on the Learning Platform to a teacher as soon as is possible.

To ensure that the Platform works correctly it is essential that passwords are kept secret, as it is part of being a responsible online user. If you or your child suspects that someone else knows your password you must contact your teacher as soon as possible to get it changed.

If you are happy to allow your child to have access to the Learning Platform on the terms stated above, please sign the form below and return it to school to obtain your username and password.

Child:

Parent/guardian signature:

Date:

Acceptable Internet use and inclusion of children's work and photographs on the School Web Site.

Consent Form

Please complete the declaration below with your child, indicating that you in agreement with the school accept the terms set out in the 'Acceptable use of the Internet Policy' and the 'Curriculum Policy' and wish to have access to the 'Mail' and 'Frontier' content which can be found on the school web based Learning Platform (or linked websites), and agree to your work/image being included and used for educational or publicity purposes by the school. School reserves the right to limit access to this account by individuals, at any time.

When dealing with the internet there is never failsafe way of blocking inappropriate content in all situations and therefore the school cannot take responsibility for these events when all reasonable steps outlined in the Policy have been taken. Please contact the school if you have concerns or queries about the use of the Internet and we will seek to resolve any issues highlighted.

Parents and carers and visitors are reminded that use of the web through the Local Authority portal link is monitored and traceable by the council network administrators. I agree that the school is not liable for any damages arising from use of the Internet facilities. I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet.

Please complete, sign and return.

(Copy and policy can be found on the School Learning Platform.)

Parent/Guardian's Name (Capitals please)	
Parent/Guardian's Signature	
Date	

Children in Key Stage 2 should also sign the agreement here:

Form of Consent for Use by the School and media of Photographs of Children

Normanby Primary School

Data Protection Act 1998

Dear Parent/Guardian

In Normanby Primary School digital media is vital to record children's learning journey and special events. Any image or recording is normally removed from the source within 72 hours and stored in a password/encrypted environment. These images are used for;

- Creating digital learning stories, using photos, videos and voice recordings
- Sharing on the learning platform at school level/home level through a password protected system
- Group photos or images
- Displays around school
- Educational press releases (paper/electronic)
- Sharing on the Internet where children's work is being used in an educational way to celebrate achievements. This includes the school and other websites; *Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.*
- From time to time, our school may be visited by the media who will take photographs or film footage of a visiting dignitary or for other high profile events. Pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programmes or other media.

To comply with the Data Protection Act 1998, we need your permission before we can photograph or make any recordings of your child. Please sign the consent form for Normanby Primary School to use digital images/videos and voice recordings in the ways listed above to celebrate your child's learning journey. From time to time parents and carers may record events at School (eg Christmas Performance) the School will require them to sign a Register, agreeing that the images are for home use only.

Parent/Guardian's Name (Capitals please)	
Parent/Guardian's Signature	
Date	

Parental Consent For Visits

Form of Consent for Visits – Parental Consent Form

I (Name of Parent/Guardian)

of

Post Code

a pupil at Normanby Primary School, hereby grant full authority to teaching and other suitably trained or qualified staff at Normanby Primary School, the party leader(s), to act “in loco-parentis” in respect of my son/daughter during the participation of Normanby Primary School on Educational Visits/Sporting Activities outside school during the period of your child’s education at Normanby Primary School.

I understand that the words “in loco parentis” mean that the party leader(s) shall have the same authority in respect of my child regarding discipline and welfare as I myself at present enjoy.

The activities normally provided for children at Normanby Primary School include walks within the locality, visits to parks and other communal spaces, libraries, other schools or educational establishments, places of worship and other locations that can support the delivery of the Curriculum.

As part of the organised visit I am willing to allow my child to enter into such recreational, educational, sporting and other activities as may be considered by the party leader(s) to be in their interest and the consent already given in respect of the party leader(s) being “in loco parentis” to my child shall apply to any activities undertaken in this regard.

Signed

Relationship to Pupil

Date