

**GOVERNING BODY OF Ironstone Academy Trust  
Declaration of Interests/ LA Associated Person Status**

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| <b>NAME OF GOVERNOR / TRUSTEE</b> |  |
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**Governors / trustees are reminded that completion of this form does not remove the requirement upon them to disclose any potential financial interest/conflict of interest in any matter discussed at a meeting of the governing body or committee. Where an interest is declared, governors / trustees must leave the meeting for that agenda item.**

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| <p><b>LOCAL AUTHORITY ASSOCIATED PERSON STATUS</b></p> <p>The company's Articles of Association set out requirements which restrict the influence on the company of Local Authority Associated Persons (LAAPs). LA Associated persons are:</p> <ul style="list-style-type: none"> <li>• Current council members (councillors), or anyone who has been a council member in the last four years, of a local authority that the academy is influenced by</li> <li>• Current council officers (employees) of a local authority that the academy is influenced by (note that this includes employees of community and voluntary controlled schools)</li> </ul> <p>Local authorities with influence over academies are normally those with responsibility for education (irrespective of whether this is the local authority where the academy is located) and may also include the local district, parish or town council if they have influence over land / planning issues associated with the academy.</p> | <p><b>In accordance with the definition provided, are you a LA Associated Person?</b> (please circle as appropriate)</p> <p style="text-align: center;">YES <span style="float: right;">NO</span></p> <p><b>If yes, please give reason</b> (i.e. your current employer or where you are / have been an elected member):</p> |
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| <p><b>BUSINESS/ PECUNIARY INTERESTS</b></p> <p>It is a requirement of the Academies Financial Handbook 2016 that an academy trust must maintain a register of business interests to capture relevant business and pecuniary interests of members, trustees, local governors of academies within a multi-academy trust and senior employees, and those of any immediate relatives, including:</p> <ul style="list-style-type: none"> <li>• directorships, partnerships and employments with businesses that may provide goods or services to the trust;</li> <li>• trusteeships and governorships including at other educational institutions and charities irrespective of whether there is a trading relationship with the trust;</li> <li>• any material interests arising from close family relationships and/or relationships between members, trustees, local governors of academies, and with employees.</li> </ul> <p><b>Note:</b> Further guidance on declarations of interests is attached and should be referred to prior to completion of the declaration. If a governor/trustee or member of staff is in any doubt about registering specific interests, the prudent approach would be to include the item on the register.</p> | <p><b>In accordance with the guidance provided do you have any business interests to declare?</b> (please circle as appropriate)</p> <p style="text-align: center;">YES <span style="float: right;">NO</span></p> <p><b>If yes, please provide details overleaf.</b></p> |
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**YOUR BUSINESS INTERESTS**

| Name of Organisation/Business | Nature of business and nature of interest | Date interest began |
|-------------------------------|---|---------------------|
|                               |   |                     |
|                               |   |                     |
|                               |   |                     |

**BUSINESS INTERESTS OF IMMEDIATE RELATIVES** (e.g. spouses, partners, children parents, siblings)

| Name of relative and relationship to you | Name of Organisation/Business | Nature of business and nature of interest | Date interest began |
|--|-------------------------------|---|---------------------|
|  |                               |   |                     |
|  |                               |   |                     |

Signed \_\_\_\_\_ Governor/Trustee      Dated \_\_\_\_\_

**Please refer to guidance overleaf when completing. Any governor/trustee with no business interests to declare should still return a signed declaration to this effect.**

## GUIDANCE ON DECLARATION OF INTERESTS

**It is important for anyone involved in spending public money to demonstrate that they, or close relatives, do not benefit personally from the decisions they make. For the purpose of transparency the academy trust is required to maintain a Register of Interests and to keep the register up-to-date through regular review.**

The Academies Financial Handbook 2016 requires that an academy trust's register of interests must capture relevant business and pecuniary interests of members, trustees, local governors of academies within a multi-academy trust and senior employees, including:

- directorships, partnerships and employments with businesses
- trusteeships and governorships at other educational institutions and charities
- any relevant material interests arising from close family relationships between the academy trust's members, trustees or local governors and relationships between those individuals and employees. Close family relationships is defined as: a close member of the family, or member of the same household, who may be expected to influence, or be influenced by, the person. This includes, but is not limited to, a child, parent, spouse or civil partner.

For each interest the name of the business; the nature of the business; the nature of the interest; and the date the interest began must be declared.

All business interests should be declared; such as directorships, share holdings or other appointments of influence within a business or organisation which may have dealings with the academy trust and/or academies. Where a governor/trustee or related person has a pecuniary interest in a business, and that interest exceeds limits specified in the academy's memorandum or articles of association (1% or more of the issued share capital of a company listed on a recognised stock exchange), the academy must not enter into any contract or arrangement (such as the purchase of goods and service) with that business.

Interests are not limited to the above and trusts should carefully consider whether other interests should be registered, such as the interests of other employees of the trust and close family members of individuals already on the register. If in doubt the presumption should be towards including an interest in the register.

Academy trusts must publish on their websites relevant business and pecuniary interests of members, trustees and local governors. However, they do have discretion over the publication of interests of other individuals including child, parent, spouse and civil partner.

The existence of a register of business interests does not, of course, detract from the duties of governors/trustees and staff to declare interests whenever they are relevant to matters being discussed by the governing body or a committee. Where an interest has been declared, governors/trustees and staff should not attend that part of any committee or other meeting.